

Louisiana State Board of Examiners of Psychologists
4334 S. Sherwood Forest Blvd., Suite #C-150, Baton Rouge, LA 70816

BOARD MEETING MINUTES
Friday, June 20, 2025

A. CALL TO ORDER

The meeting was called to order by Vice Chair and Presiding Officer, Matthew Holcomb at 8:45 a.m.

Attendance:

- **Board Members Present:** Dr. Matthew Holcomb, Dr. T. Shavaun Sam, Dr. Shawanda Woods-Smith, and Dr. Marc Zimmermann
- **Board Members Absent:** Dr. Shannae Harness
- **Staff Present:** Executive Director, Jaime T. Monic
- **Guests - in person:** Laura Melton, Ph.D., Barbara Y. Mair, Psy.D., Connie Veazey, Ph.D., Shawn Pritchett, Psy.D., Traci Protti, Ph.D., Madeline Blocker, Ph.D., Emily Mathis, Ph.D.
- **Guests - virtually:** Kim VanGeffen, Ph.D., Madeline Blocker, Ph.D.

B. DECLARATION OF PURPOSE

Dr. Holcomb read the mission statement as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

C. REVIEW AND APPROVAL OF AGENDA

Motion: Dr. Sam moved to approve the agenda as posted. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

EXECUTIVE SESSION

Motion: Dr. Sam moved to enter Executive Session pursuant to LSA-R.S. 42.17.A(1) for oral examinations and file reviews. The Board discussed the motion. Dr. Holcomb called for public comments.

Time: 9:00 a.m.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

Oral Examinations Conducted:

1. Laura Melton, Ph.D.
2. Barbara Y. Mair, Psy.D.
3. Connie Veazey, Ph.D.
4. Shawn Pritchett, Psy.D.
5. Traci Protti, Ph.D.
6. Madeline Blocker, Ph.D.
7. Emily Mathis, Ph.D.

File Reviews Conducted:

1. Cara M. Bohon, Ph.D.
2. Cerise M. Vablais, Ph.D.
3. Jacqueline M. Gallios, Psy.D.
4. Barbara E. McDermott, Ph.D.
5. LSSP: Cheri Quinn, S.S.P.
6. LSSP: Amber L. Osborn, M.S.

Recess/Lunch

Time: 12:00 p.m. – 12:30 p.m.

OPEN MEETING RESUMED

Motion: Dr. Sam moved to exit Executive Session and open the meeting to the public. The Board discussed the motion. Dr. Holcomb called for public comments.

Time: 12:30 p.m.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

EXECUTIVE SESSION MOTIONS**D. ORAL EXAMINATIONS**

Laura Melton, Ph.D. - appeared before Board Members, Drs. Shavaun Sam and Matthew Holcomb for licensure via reciprocity. The board discussed **Dr. Melton's** performance and qualifications in executive session. Finding that **Dr. Melton**, has met the requirements for licensure, Dr. Holcomb moved that **Dr. Melton**, be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Barbara Y. Mair, Psy.D. - appeared before Board Members, Drs. Shawanda Woods-Smith and Marc Zimmermann for licensure via reciprocity. The board discussed **Dr. Mair's** performance and qualifications in executive session. Finding that **Dr. Mair**, has met the requirements for licensure, Dr. Zimmermann moved that **Dr. Mair**, be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Connie Veazey, Ph.D. - appeared before Board Members, Drs. Shavaun Sam and Matthew Holcomb for an oral examination for license reinstatement. The board discussed **Dr. Veazey's** performance and qualifications in executive session. Finding that **Dr. Veazey** has met the requirements for license reinstatement, Dr. Holcomb moved that the board reinstate **Dr. Veazey's** license. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Shawn Pritchett, Psy.D. - appeared before Board Members, Drs. Shavaun Sam and Matthew Holcomb for an oral examination for licensure in Clinical Psychology. The board discussed **Dr. Pritchett's** performance and qualifications in executive session. Finding that **Dr. Pritchett** has met the requirements for licensure, Dr. Holcomb moved that **Dr. Pritchett** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Traci Protti, Ph.D. - appeared before Board Members, Drs. Shawanda Woods-Smith and Marc Zimmermann for an oral examination for licensure in Clinical Psychology. The board discussed **Dr. Protti's** performance and qualifications in executive session. Finding that **Dr. Protti** has met the requirements for licensure, Dr. Woods-Smith moved that **Dr. Protti** be granted a license to practice psychology with no declared specialty. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Madeline Blocker, Ph.D. - appeared before Board Members, Drs. Shawanda Woods-Smith and Marc Zimmermann for an oral examination for licensure in School Psychology. The board discussed **Dr. Blocker's** performance and qualifications in executive session (Dr. Woods-Smith was not present for this discussion or vote). Finding that **Dr. Blocker** has met the requirements for licensure, Dr. Zimmermann moved that **Dr. Blocker** be granted a license to practice psychology with a declared specialty in School Psychology. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Emily Mathis, Ph.D. - appeared before Board Members, Drs. Shavaun Sam and Matthew Holcomb for an oral examination for licensure in School Psychology. The board discussed **Dr. Mathis's** performance and qualifications in executive session. Finding that **Dr. Mathis** has met the requirements for licensure, Dr. Holcomb moved that **Dr. Mathis** be granted a license to practice psychology with a declared specialty in School Psychology. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

E. FILE REVIEWS

- 1. Cara M. Bohon, Ph.D.** – The Board reviewed the application and request from Dr. Bohon to appear virtually for the required face-to-face reciprocity interview for licensure. Dr. Sam moved to deny Dr. Bohon's request. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes
- 2. Cerise M. Vablais, Ph.D.** – The Board reviewed the application and request from Dr. Vablais to appear virtually for the required face-to-face reciprocity interview for

licensure, and request additional information. Dr. Sam moved to deny Dr. Bohon's request. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

3. **Jacqueline M. Gallios, Psy.D.** – The board reviewed the application from Dr. Gallios in executive session. Dr. Woods-Smith moved in favor of approving the applicant's candidacy and allowing Dr. Gallios to move forward in the licensing process. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes
4. **Barbara E. McDermott, Ph.D.** – The board reviewed Dr. McDermott's application and request for emerit status. Finding that Dr. McDermott meets the requirements, Dr. Sam moved in favor of approving Dr. McDermott's status as Psychologist Emerit: Retired. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes
5. **LSSP: Cheri Quinn, S.S.P.** - The board discussed the recommendation from the Licensed Specialist in School Psychology Committee and reviewed the application of **Cheri Quinn** in executive session. Dr. Sam moved to accept the committee's recommendation and grant licensure as a Specialist in School Psychology to **Ms. Quinn**. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes
6. **LSSP: Amber L. Osborn, M.S.** -The board discussed the recommendation from the Licensed Specialist in School Psychology Committee and reviewed the application of **Amber L. Osborn** in executive session. Dr. Sam moved to accept the committee's recommendation and deny licensure to this applicant. The Board discussed the motion. Dr. Holcomb called for public comments. The motion passed by roll call vote as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

G. DISCUSSION/ACTION ITEMS

1. POLICY

- a. **Review recommended updates to policies related to renewals and reinstatement.**

Motion: Dr. Sam moved to adopt the recommended updates to policies related to renewals and reinstatement as drafted, with corrections discussed. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

b. **“Welcome Home Act” Application Process.**

Motion: Dr. Sam moved to adopt the application process proposed for applicants applying for licensure under the "Welcome Home Act". The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

2. **CONTRACTS**

a. **Memorandum of Understanding between LSBEP and La Behavior Analyst Board**

Motion: Dr. Sam moved to approve the Memorandum of Understanding with the Louisiana Behavior Analyst Board, with updates over the next to meetings on managing provisions for employee sharing. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.

b. **Sasha J. Lambert, Ph.D. Resignation from Complaint Coordinator I Position**

Motion: Dr. Sam moved to accept Dr. Sasha J. Lamberts resignation and recognize the longstanding work as Complaints Coordinator for the LSBEP. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.

c. **Review Attorney General Requirements for Attorney Contract Resolutions:**

In consideration of the Attorney General’s new requirement to include in an agency resolution for contract attorneys related to the scope of representation and federal claims, the board reconsider previously adopted resolutions as follows:

i. **Revise Resolution: Attorney General Counsel: Taylor, Porter, Brooks & Philips, LLC (Amy Lowe)**

Motion: Dr. Sam moved to adopt the following resolution for Attorney General Counsel with Taylor, Porter, Brooks & Phillips, LLC (Amy Lowe):

WHEREAS, the Board is authorized under R.S. 37:2353.C(2) to “Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter; and

WHEREAS, the Board licenses psychologists and specialists in school psychology, conducts hearings on complaints concerning the disciplining of licensees, and may cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public

welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and
WHEREAS, the Board requires the continuing services of an attorney who specializes in administrative law to provide general counsel to the Board in carrying out its functions; and

WHEREAS, the Board is currently in a multi-year contract with **Taylor, Porter, Brooks and Phillips, LLP** to provide these services which ends on June 30, 2024 and under this contract utilizes the services of **Attorney Amy Groves Lowe**; and

WHEREAS, **Attorney Amy Groves Lowe** has been found to be uniquely qualified for this position and has provided these services to the satisfaction of the Board; and

WHEREAS, the hourly rates of compensation shall not exceed the amounts approved by the Louisiana Attorney General's office; and

WHEREAS, the term shall not be for a period of more than one year from the effective date; and

WHEREAS, in the event of claims brought in federal court seeking equitable relief, these claims may implicate the interests of the State of Louisiana, and so the Board agrees to provide advance written notice to the Louisiana Attorney General ten (10) business days before the next meeting and an opportunity for the Attorney General to express concerns directly to the Board in writing or in executive session before the Board:

1. proposes a settlement, accepts a proposed settlement, agrees to a consent decree, or enters any other agreement with any party in any federal action for declaratory or injunctive relief that is going to be or has been filed; or
2. files any document in any federal case in which (a) declaratory or injunctive relief has been granted against the Board, (b) final judgement dismissing the case has not been entered, and (c) at least 3 years have passed since any party seeking relief, including the USDOJ in an amicus capacity, filed any document in the case.

Accordingly, the Board authorizes and directs the law firm to provide the required notice to the Attorney General, release such information and documentation as the Attorney General may request in response to the notice, and generally cooperate with the Attorney General in regard to the notice

THEREFORE, BE IT RESOLVED that the Louisiana State Board of Examiners of Psychologists, pursuant to La. R.S. 42:262, does hereby retain and employ the legal services of **Taylor, Porter, Brooks & Phillips, LLC** as special counsel beginning **July 1, 2025 through June 30, 2026**; and

BE IT FURTHER RESOLVED, that the hourly rates shall be \$225 per hour for services of partners or associates with experience in the practice of law of 10 years or more; \$175 per hour for services of partners or associates with experience in the practice of law of 5 to 10 years; \$150 per hour for services of partners or associates with experience in the practice of law of 3 to 5 years; \$125 per hour for services of partners or associates with experience in the practice of law of less than 3 years; \$60 per hour for paralegal services; \$40 per hour for law clerk services. A total amount not to exceed \$45,000 for the term of the contract; and

BE IT FURTHER RESOLVED, that the Board authorizes Ms. Jaime Monic, Executive Director, to request and execute the terms of said contract in accordance with

the policies, procedures, regulatory and statutory contracting requirements of the state and this resolution; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana and Office of State Procurement for approval.

Following an opportunity for discussion, the resolution was put to a vote. The vote thereon was as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the 20th day of June, 2025.

**ii. Revise Resolution: Attorney Administrative Law Judge: Roedel Parsons
Blanche Fontana Piontek & Pisano, A Law Corporation (Larry Roedel)**

Motion: Dr. Holcomb moved to adopt the following resolution for
Administrative Law Judge: Roedel Parsons Blanche Fontana Piontek &
Pisano (Larry Roedel):

WHEREAS, the Board is authorized under R.S. 37:2353.C(2) to “Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter”; and

WHEREAS, the Board licenses psychologists and specialists in school psychology, conducts hearings on complaints concerning the disciplining of licensees, and may cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS, the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS, the Board requires the continuing services of counsel with experience in administrative law to provide services to the Board as administrative law judge or hearing officer to ensure due process to affected parties in adjudications; and

*WHEREAS, the Board is currently in a multi-year contract with Rodel, Parsons, Blanche, Fontana, Piontek & Pisano to provide these services, which contract ends on June 30, 2024 and under said contract utilizes the services of **Attorney Larry Roedel**; and*

*WHEREAS, **Attorney Larry Roedel** has been found to be uniquely qualified for this position and has provided these services to the satisfaction of the Board; and*

WHEREAS the hourly rates of compensation shall not exceed the amounts approved by the Louisiana Attorney General’s office; and

WHEREAS the term shall not be for a period of more than one year from the effective date; and

WHEREAS, the scope of this legal representation does not involve federal claims.

*THEREFORE BE IT RESOLVED that the Louisiana State Board of Examiners of Psychologists, pursuant to La. R.S. 42:262, does hereby retain and employ **Rodel, Parsons, Blanche, Fontana, Piontek & Pisano** as special counsel for the period beginning **July 1, 2025 through June 30, 2026**; and*

BE IT FURTHER RESOLVED, that the hourly rates shall be \$267 per hour for services of partners or associates with experience in the practice of law of 10 years or more; \$175 per hour for services of partners or associates with experience in the practice of law of 5 to 10 years; \$150 per hour for services of partners or associates with experience in the practice of law of 3 to 5 years; \$125 per hour for services of partners or associates with experience in the practice of law of less than 3 years; \$60 per hour for paralegal services; \$40 per hour for law clerk services. A total amount not to exceed \$12,000 for the term of the contract; and

BE IT FURTHER RESOLVED, that the Board authorize Ms. Jaime Monic, Executive Director, to request and execute the terms of said contract in accordance with the policies, procedures, regulatory, statutory contracting requirements of the state and this resolution; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana and Office of State Procurement for approval.

Following an opportunity for discussion, the resolution was put to a vote. The vote thereon was as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the **20th** day of **June, 2025**.

iii. Alternate Administrative Law Judge Contractors

In consideration of additional conflicts for Administrative Law Judge to mitigate future conflicts or recusals, the board considered the following contractors:

1. Celia R. Cangelosi, Attorney

Motion: Dr. Sam moved to adopt the following resolution to contract with Celia R. Cangelosi for Administrative Law Judge:

WHEREAS, the Board is authorized under R.S. 37:2353.C(2) to “Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter”; and

WHEREAS, the Board licenses psychologists and specialists in school psychology, conducts hearings on complaints concerning the disciplining of licensees, and may cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS, the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the

people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS, the Board requires the continuing services of counsel with experience in administrative law to provide services to the Board as administrative law judge or hearing officer to ensure due process to affected parties in adjudications; and

WHEREAS, **Attorney Celia R. Cangelosi** has been found to be uniquely qualified for this position, with almost 40 years of experience in administrative law; and

WHEREAS the hourly rates of compensation shall not exceed the amounts approved by the Louisiana Attorney General's office; and

WHEREAS the term shall not be for a period of more than one year from the effective date; and

WHEREAS, the scope of this legal representation does not involve federal claims.

THEREFORE BE IT RESOLVED that the Louisiana State Board of Examiners of Psychologists, pursuant to La. R.S. 42:262, does hereby retain and employ **Celia R. Cangelosi, Attorney at Law** as special counsel for the period beginning **July 1, 2025 through June 30, 2026**; and

BE IT FURTHER RESOLVED, that the hourly rate for services provided by **Celia R. Cangelosi** shall not exceed \$350 per hour; \$80 per hour for paralegal services; and \$40 per hour for law clerk services. The total contract amount shall not to exceed \$12,000 for the term of the contract; and

BE IT FURTHER RESOLVED, that the Board authorize Ms. Jaime Monic, Executive Director, to request and execute the terms of said contract in accordance with the policies, procedures, regulatory, statutory contracting requirements of the state and this resolution; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana and Office of State Procurement for approval.

Following an opportunity for discussion, the resolution was put to a vote. The vote thereon was as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the **20th** day of **June, 2025**.

2. **Bankston & Associates, Larry Bankston, Attorney**

Motion: Dr. Woods-Smith moved to adopt the following resolution to contract with Larry Bankston for Administrative Law Judge:

Bankston & Associates (Larry Bankston)

WHEREAS, the Board is authorized under R.S. 37:2353.C(2) to "Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter"; and

WHEREAS, the Board licenses psychologists and specialists in school psychology, conducts hearings on complaints concerning the disciplining of licensees, and may cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public

welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and
WHEREAS, the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and
WHEREAS, the Board requires the continuing services of counsel with experience in administrative law to provide services to the Board as administrative law judge or hearing officer to ensure due process to affected parties in adjudications; and
WHEREAS, **Attorney Larry S. Bankson** has been found to be uniquely qualified for this position, with 45 years of legal experience, he has experience in administrative law and administrative hearings; and
WHEREAS the hourly rates of compensation shall not exceed the amounts approved by the Louisiana Attorney General's office; and
WHEREAS the term shall not be for a period of more than one year from the effective date; and
WHEREAS, the scope of this legal representation does not involve federal claims.
THEREFORE BE IT RESOLVED that the Louisiana State Board of Examiners of Psychologists, pursuant to La. R.S. 42:262, does hereby retain and employ **Bankson & Associates, LLC, Larry S. Bankson, Attorney at Law** as special counsel for the period beginning **July 1, 2025 through June 30, 2026**; and
BE IT FURTHER RESOLVED, that the hourly rate for services provided by **Larry S. Bankson** shall not exceed \$300 per hour; \$80 per hour for paralegal services; and \$40 per hour for law clerk services. The total contract amount shall not to exceed \$12,000 for the term of the contract; and
BE IT FURTHER RESOLVED, that the Board authorize Ms. Jaime Monic, Executive Director, to request and execute the terms of said contract in accordance with the policies, procedures, regulatory, statutory contracting requirements of the state and this resolution; and
BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.
BE IT FURTHER RESOLVED, that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana and Office of State Procurement for approval.

Following an opportunity for discussion, the resolution was put to a vote. The vote thereon was as follows: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the **20th** day of **June, 2025**.

3. **RULES – Louisiana Administrative Code Title 46, LXIII**

- a. **Chapter 1. Definitions related to §105 and 107. Regarding EPPP.** The Board considered draft regulations to remove the limitation on the number of times a candidate can take the EPPP without a passing score.

Motion: Dr. Sam moved to adopt proposed revisions to Chapter 1: Definitions (§105 and §107 – EPPP). The Board discussed the motion. Dr. Holcomb called for

public comments.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – No, Holcomb – Yes

Motion Passed.

- b. Chapter 5. Written Examinations §501.A. related to required examinations Motion:**
Dr. Holcomb moved to table discussion of proposed revisions to Chapter 5 pending outcome of BIPOC workgroup facilitated by Dr. Zimmermann. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

- c. Chapter 2. Reciprocity (Act 253 2024 Regular Legislative Session “Welcome Home Act”)** No draft was prepared for discussion. The matter was tabled to July, 2025 meeting.

- d. Chapter 19. Public Information: Act 393 of the 2023 Regular Legislative Session related to Americans with Disabilities Act and accommodations.** The board considered draft regulations to comply with Act 393.

Motion: Dr. Holcomb moved to adopt proposed revisions to Chapter 19: Public Information to comply with Act 393. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

- e. Chapter 8. Continuing Education Licensed Psychologists; Chapter 40. Continuing Education LSSPs.** The board considered draft regulations to simplify continuing education reporting requirements.

Motion: Dr. Zimmermann moved in favor of adding the American Medical Academy to the list of approved sponsors. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – No

Motion Passed.

Motion: Dr. Holcomb moved in favor of adopting the proposed revisions to Chapter 8 and Chapter 40: Continuing Education for Licensed Psychologists and LSSPs, with the inclusion of AMA as an approved sponsor of continuing education for licensed psychologists. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

Dr. Sam left the meeting at 2:14PM

4. **Consideration of a formal resolution to amend 2024-25 and/or 2025-26 Budget, if required based on motions approved.** The board considered budget amendments based on new contracts approved during this meeting.

Motion: Dr. Holcomb moved to empower staff to make amendments to the budget to reflect approved contracts. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

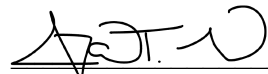
ADJOURNMENT

Motion: Dr. Holcomb moved to adjourn the meeting at 2:16 p.m. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

Respectfully Submitted,



Jaima T. Monic,
Executive Director

Certification of Approval:

I hereby certify that these minutes were approved by the Board of Directors at the meeting held on **July 18, 2025**.



Matthew Holcomb (Aug 14, 2025 10:45:15 CDT)

Matthew J. Holcomb, Ph.D.

Chairperson

Date: Aug 14, 2025

LEGAL NOTICES

LA R.S. 42:14.D. Public comments** – In accordance with LA R.S. 42:14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.

La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.

MINUTES 6-20-2025 FINAL APPROVED 7-18-2025

Final Audit Report

2025-08-14

Created:	2025-08-14
By:	Jaime Monic (admin.lsbep@la.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAACToQ54c4d0o1n-YxSWV5CJva35J5L7BG

"MINUTES 6-20-2025 FINAL APPROVED 7-18-2025" History

-  Document created by Jaime Monic (admin.lsbep@la.gov)
2025-08-14 - 3:20:22 PM GMT- IP address: 70.186.249.194
-  Document emailed to matthew.holcomb@la.gov for signature
2025-08-14 - 3:20:57 PM GMT
-  Email viewed by matthew.holcomb@la.gov
2025-08-14 - 3:40:32 PM GMT- IP address: 142.190.96.170
-  Signer matthew.holcomb@la.gov entered name at signing as Matthew Holcomb
2025-08-14 - 3:45:13 PM GMT- IP address: 142.190.96.170
-  Document e-signed by Matthew Holcomb (matthew.holcomb@la.gov)
Signature Date: 2025-08-14 - 3:45:15 PM GMT - Time Source: server- IP address: 142.190.96.170
-  Agreement completed.
2025-08-14 - 3:45:15 PM GMT

